

Step 3: Cornell Note-Taking Revision List

Name:	_ Date:	
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Step 3: Review and revise notes taken on right side by Cornell Note Revision Checklist

Directions: Review and revise notes taken in the right column. Use the symbols below to revise your notes.

Completed	Symbol	Revision
	1, 2, 3 A, B, C	Number the notes each time a new concept or main idea
	Key word	2. Circle vocabulary/ key terms in pencil
	Main idea	3. Highlight or underline main ideas in pencil
	۸	4. Fill in gaps of missing information and/ or reword/ paraphrase in red
	Unimportant	5. Delete/ cross out unimportant information by drawing a line through it with a red pen
	?	6. Identify points of confusion to clarify by asking a partner or teacher
	*	7. Identify information to be used on a test, essay, for tutorial, etc.
□ Visual/symbol		8. Create a visual/ symbol to represent important information to be remembered